



LANDSCAPE ARCHITECTS

Successful candidates must:

- ◆ possess excellent design and communication skills;
- ◆ preferably have Hong Kong project experience and be familiar with Government submissions;
- ◆ have a proven knowledge of landscape architecture and design;
- ◆ be highly motivated and able to work independently but within a team environment;
- ◆ possess a minimum of 2 years post qualification experience.

Applicants should apply with CV and expected salary to **Urbis Limited**,
11/F Siu On Centre, 188 Lockhart Road, Wan Chai, Hong Kong.
Fax: 2519 8087 Email: libra@urbis.com.hk

CAD TECHNICIAN

Successful candidates should:

- ◆ have min. 3 years of solid experience in CAD drafting in architectural or landscape discipline;
- ◆ be conversant with AutoCAD &/or Microstation;
- ◆ be able to work independently with minimum supervision;
- ◆ have good command of English and Chinese.

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JUNIOR SECRETARY

The successful candidate should:

- ◆ Self-motivated, responsible and pleasant personality
- ◆ Minimum 2 years architectural/engineering/planning consultants office working experience (with formal secretarial and administration training is preferred)
- ◆ Good Computer knowledge in Microsoft Office such as Word, Excel, Outlook, Powerpoint and Chinese Word Processing
- ◆ Knowledge in Adobe Acrobat and Photoshop is preferred but not a must
- ◆ Good command of spoken English, Chinese & Mandarin
- ◆ Good telephone skill
- ◆ Able to work under pressure and meet deadline

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Data collected will be used for recruitment purposes only